

You may be eligible for

unemployment benefits

if you lose your job

Log onto www.esd.wa.gov to apply

To apply for unemployment, you will need:

- Your Social Security number.
- Names and addresses of everyone you worked for in the last two years.
- Dates you started and stopped working for each employer.
- Reasons you left each job.
- Your alien registration number if you are not a U.S. citizen.

If you were in the military within the last 24 months, we will also ask you to fax or mail us a copy of your discharge papers (Form DD214).

You can apply online unless:

- You worked in two or more states in the last 24 months.
- You worked in only one state other than Washington in the last 24 months.
- You were totally disabled for at least 13 consecutive weeks due to a work-related injury or a non-work related injury or illness, AND you were released for work by your doctor within the last 12 months.

You also can apply for unemployment over the phone

Call 800-318-6022 (TTY 800-365-8969). We are available to help you Monday through Friday from 8 a.m. to 5 p.m., except on state holidays. We may be open extended hours during peak periods.

If your Social Security number ends with:

0 thru 3, call Monday 4 thru 7, call Tuesday 8 thru 9, call Wednesday

Please call on your designated day. If you miss your day, you may call on Wednesday, Thursday or Friday of the same week without any delay in payment. Customers with active claims may call any day of the week.

You must look for work each week that you claim benefits

Visit WorkSource to find all the FREE resources you need to find a job. These include workshops, computers, copiers, phones, fax machines, Internet access, and newspapers. Log onto www.go2worksource.com to find the nearest office.

If your work hours have been reduced to part-time, you may qualify for partial unemployment benefits.

If you have been unemployed due to a work-related injury or non-work-related illness or injury and are now able to work again, you may be eligible for special unemployment benefits.



**Employment
Security
Department**
WASHINGTON STATE

Employers are legally required to post this notice in a place convenient for employees to read (see RCW 50.20.140).

The Employment Security Department is an equal-opportunity employer and provider of programs and services. Auxiliary aids and services are available upon request to people with disabilities. Auxiliary aids may include qualified interpreters and telecommunication devices (TTY) for hearing- or speech-impaired individuals. Individuals with limited English proficiency may request free interpretive services to conduct business with the department.

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